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WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM
_____ School Year

TYPE OF DRILL

- ☐ Fire Drill – ***5 required**
  Conduct one prior to 12/1*
- ☐ Tornado (Take Shelter) Drill – ***2 required**
  Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- ☑ Lock Down – ***3 required**
  Conduct one prior to 12/1*
- ☐ AED/Cardiac Event
- ☐ Other (e.g. bus evac.)

TIME OF DRILL

- ☑ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events (e.g. Lunch)

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Butcher Educational Center

Date of Drill 12/7/2017 Time drill was held 12:35 pm

Exact time required to evacuate/shelter/secure 6 minutes

Total Participants 850

Remarks Substitute teacher did not have his blinds pulled for the external threat lock down Several classroom doors were left open if class was not in being held in that space.

Total required drills complete to date 4

Name and title of person conducting drill Dr. Catherine Neuhoff

Signature of person conducting drill Catherine M. Neuhoff Ph.D. Digitally signed by Catherine M. Neuhoff Ph.D. Date: 2017.12.07 13:26:25 -05'00'

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☑ Drill Submitted Electronically Date 12/7/2017

Submit Form